

Minutes
Poughkeepsie Branch of the AAUW, Inc.
Board Meeting
Wednesday, December 7, 2011

Call to Order and Attendance

The meeting was called to order by President Desai at 7:00 p.m. Present were Mary Coiteux, Mary Lou Davis, Pat Dogil, Betty Harrel, Eileen Hayden, Barbara Hugo, Marcine Humphrey, Doris Kelly, Cathy Kinn, Ginny Marcus, Margaret Nijhuis, Shelby Outwater, Joanne Scolaro, and Barbara Van Itallie.

Minutes of November Board Meeting

The minutes were approved as corrected.

Treasurer's Report-Barbara Van Itallie

Part 1: We have \$32,559 on hand. Barbara has purchased a CD that pays 1.4% interest. A contribution of \$3,000 was made to the Educational Opportunities Fund out of our dedicated funds. Most of that money came from the proceeds from the Authors' Tea.

Part 2: There will be a checking of where we stand monetarily without looking at the budget. Each chairperson will be asked to check over individual funds in their line item area.

Barbara will be away from Dec.19 to Jan. 8, 2012. No checks will be paid during that time.

Woman of the Year-Mary Lou Davis

The proceeds from the dinner are \$1281.57. A stipend of \$10 was added to the cost of each dinner to cover expenses: lunch for the honoree, flowers, etc. President Desai congratulated and thanked Mary Lou and the members of her committee for such a great job.

Girls' Conference-Marcine Humphrey

There were 76 attendees from 17 middle schools. The girls had a terrific time, and each one left smiling and happy. Cecelia Dinio-Durkin donated bracelets and tie dye backpacks at her cost to each girl. Leading to Reading also made a donation of a book for each girl.

The finances for the conference were pretty much as anticipated: originally \$2890, actual cost \$2580.92. There should be enough remaining to cover the cost of the reunion lunch. President Desai gave a big thank you to Marcine for her dedication to the conference...six years running! She commented on Marcine's passion for this project as well as her hard work. Marcine epitomizes what AAUW stands for.

Executive Committee Report-Geeta Desai

The Executive Committee met at the end of November, and now apprises the rest of the board on its decisions. **Please reflect on these items, and email Geeta if you have questions or concerns.**

- Policy on short term investments- half of our funds will be liquid in a Money Market account, the other half will be invested in CDs.
- Named scholarships for EOF, each for \$500: Mary King, Dave King, Irene Keyes, Susan Kemp, Mary Coiteux, and Liz Moesel.
- Policy on making donations to organizations that honor our members: President Desai has been attending these events; our next president may not be able or willing to do this. If one of our Board Members is honored, we will try to attend. We need to set aside money in the budget for these functions, in the total amounts of \$250.00 for ads and \$500.00 for the dinners.
- Any donation to the Branch Newsletter is considered a dedicated fund. Is this for any specific reason? Is the newsletter an integrated part of our organization? Our treasurer Barbara and newsletter editor Margaret will discuss this item and get back to the Board.
- We need to send an invoice to Vassar College for the diversity funds that they are holding for us. If the Diversity Committee doesn't ask for the money by June 30, 2012, the money will go to the Girls' Conference.
- What do we do with the money donated to AAUW in honor of Irene Keyes, \$940 thus far? We will create a new fund: The Irene Keyes Fund for Women Student Leaders. The money will be used to cover part of the expenses for young women in our area to attend the National Conference for Women Student Leaders, partly sponsored by AAUW each year. A selection process will be developed to determine the awarding of these funds.
- Dutchess Community College Scholarships will be raised \$100 each, to \$600. The endowment will also be raised to \$12,000. We received a matching donation of \$1000 from one of our members' workplace, General Electric, so we now have a total of \$11,000.

Interest Group Coordinator-Cathy Kinn

The Interest Group handbook is now finalized. It was developed by Pat Luczai and Cathy Lane, and edited by Cathy Kinn. An announcement will be made at each Interest Group meeting about the upcoming monthly membership meeting.

Cathy reported that there is a new Interest Group wanting to be approved. It will be a book group limited to 10 members. Each person attending will bring their own discussion questions and thoughts.

Cathy Kinn moved, and Doris Kelly seconded, that a new format be adopted to form new book clubs with limited numbers, as needed. Motion approved.

Strategic Plan Review-Geeta Desai

This plan goes through June 2012. Every board member needs to understand the plan, and be as realistic as possible when writing each job description. New officers and appointees should be aware of their responsibilities.

Next part of the review consisted of going over each initiative. “Careers, Compensation and You” has not been operating. Discussion was held as to whether it should be removed from the Plan, or kept on as a nonfunctioning group. The Strategic Plan Committee members will contact Sharon Clarke to see what has to be done with this initiative. The discussion of the initiatives “My Sister’s Keeper” and STEM will be covered at next month’s meeting. .

President Desai will be away for the January and February meetings. Program V.P.s Barbara Hugo and Shelby Outwater will be conducting the meetings, so contact them with agenda items if necessary.

Meeting adjourned 9:15 p.m

Respectfully submitted,
Ginny Marcus
Secretary